

Montgomery County
Emergency Services District No. 4
Minutes from Special Meeting

March 25, 2019

Item 1 – Call the meeting to order.

The meeting was called to order at 10:27 a.m. by President Arceneaux. The Commissioners present were Brian Arceneaux, Mark Abbey and Howard Livesay. Commissioner Raymond Veit and Roxann McDaniel were unable to attend the meeting. Also in attendance were: Chief Hosler, Alison Doyle, Helen Capozzelli, and Assistant Chief's Dicker and Doyle.

Item 2 - Discuss and if found appropriate, declare an emergency in regard to the health and safety of the public and employees at Station 61.

Chief Hosler explained that, due to the public health and safety concerns with Station 61 the Commissioners must declare an emergency to proceed expeditiously to move administration out and the firefighter's quarters down to the first floor as soon as possible. Chief Hosler explained that if an emergency is not declared, the timeline is extended due to the requirement to advertise for and accept bids for the purchase of a manufactured home to serve as a temporary administration building. A motion was made by Commissioner Livesay and seconded by Commissioner Abbey to declare an emergency to the health and safety of the public and employees at Station 61. The motion carried 3 For (Commissioners Abbey, Livesay, and Arceneaux), 0 against, 0 abstentions.

Item 3 - Discuss and if found appropriate, accept bid for the purchase of a manufactured home to serve as administration building for Station 61.

Chief Hosler explained that District Administration toured the prospective mobile home and decided on a particular model. Mrs. Capozzelli and Mrs. Doyle explained that the Breeze 2.5 would be a more professionally suitable model. Chief Hosler explained that such model costs \$85,000.00, but that, due to necessary upgrades that happened to be included in the base price, there would be savings on installation, which should make the not to exceed \$120,000.00 amount authorized by the Board, possible. A motion was made by Commissioner Abbey and seconded by Commissioner Livesay to accept the bid from Clayton Homes for the purchase of a manufactured home to serve as administration building for Station 61. The motion carried 3 For (Commissioners Abbey, Livesay, and Arceneaux), 0 against, 0 abstentions.

Item 4 – Discuss and if found appropriate, approve and authorize execution of Sales Agreement and other transactional documents associated therewith, with Clayton Homes for the purchase of the manufactured home.

After discussion, a motion was made by Commissioner Abbey and seconded by Commissioner Livesay to approve and authorize execution of Sales Agreement and other transactional documents associated therewith, with Clayton Homes for the purchase of the manufactured home. The motion carried 3 For (Commissioners Abbey, Livesay, and Arceneaux), 0 against, 0 abstentions.

Item 5 - Executive Session to discuss items as authorized by the Texas Open Meetings Act, as may be necessary.

No comment.

Item 6 - Miscellaneous Inquiry.

No comment.

Item 7 – Adjourn.

Motion was made by Commissioner Livesay to adjourn at 10:45 a.m. and seconded by Commissioner Abbey. The motion carried 3 for (Commissioners Arceneaux, Abbey, and Livesay), 0 against, 0 abstentions.

Mark Abbey
Secretary, Board of Commissioners

