

Topic: Montgomery County ESD4 Board Meeting
Time: Jul 8, 2020 11:30 AM Central Time (US and Canada)

Meeting ID: 875 5971 9338

Password: 726857

One tap mobile

+13462487799,,87559719338#,,,,0#,,726857# US (Houston)

+12532158782,,87559719338#,,,,0#,,726857# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 875 5971 9338

Password: 726857

Find your local number: <https://us02web.zoom.us/j/87559719338>

Notice of Commissioners Regular Meeting



Montgomery County Emergency Services District No. 4
9430 State Highway 242 East
Conroe, Texas 77385

Notice is hereby given to all interested members of the public that the Board of Commissioners (the "Board") of Montgomery County Emergency Services District No. 4 (the "District") will hold a public meeting at Needham Fire Rescue ("NFR") Station #61, 9430 State Highway 242 East, Conroe, Texas 77385 (936-321-0999)*, within the boundaries of the District. The meeting will be held on **Wednesday, July 8, 2020, at 11:30 a.m.** The subject of the meeting is to consider and act on the following:

Agenda

1. Call the meeting to order.
2. Public comments. Members of the public are invited to speak for three (3) minutes on District matters that relate to agenda or non-agenda items.
3. Approve the minutes of the regular meeting of June 10, 2020.
4. The minutes and financial statements from the NFR July 14, 2020 Board of Directors meeting (available at August 2020 Board meeting).
5. Review and approve Treasurer's monthly report.
Woodforest Bank:
 - a. Payroll Account – 9181
 - b. Sales Tax Revenue Account – 6872
 - c. Reserve Account - 6880
 - d. Debt Services Account - 6864
 - e. General Fund Account - 6823.
6. Review and approve monthly invoices.
7. Review and approve Quarterly Investment Report.
8. Review and approve monthly Sales and Use Tax Report.
9. Schedule Fiscal Year Ending September 30, 2021 Budget Workshop Meeting.
10. Authorize Administration to inquire about Medical/Dental Insurance coverage options to begin October 1, 2020.
11. Authorize Administration to inquire about Fleet/Building Insurance coverage options to begin October 1, 2020.

12. Authorize review and update of facilities and apparatus valuations for insurance purposes.
13. Review and approve amended Emergency Response Plan.
14. Discuss Chief Hosler's Performance Evaluation and Renewal of Agreement for Employment of Fire Chief.
15. Adopt Order Declaring Surplus Property and Authorizing Sale of Surplus Property for 2013 Ferrara Igniter MVP, 2008 Ford Booster Truck, and loose equipment.
16. Monthly Chief's Report:
 - A. Summary of Department Monthly Financials and Call Activity.
 - B. Review and consider any new and/or revised Department SOP/SOG's.
 - 1) Index
 - 2) SOP 101 Objectives
 - 3) SOP 102 Rank Structure
 - 4) SOP 103 Fire Chief
 - 5) SOP 104 Assistant Chief(s)
 - 6) SOP 105 Deputy Chief(s)
 - 7) SOP 106 Battalion Chief(s)
 - 8) SOP 108 Lieutenants
 - 9) SOP 109 Quartermaster
 - 10) SOP 110 Fire Safety and Education Officer
 - 11) SOP 111a Full/Part-Time Firefighter
 - 12) SOP 113 Organization Chart
 - 13) SOP 114 Paper Work Requirements
 - 14) SOP 116 Exempt & Non-Exempt Employees
 - 15) SOP 118 Engine/Operator ("E/O")
 - 16) SOP 119 Chain of Command
 - 17) SOP 210 Firefighter Pay
 - 18) SOP 310 PTO Accruals
 - 19) SOP 504 Driver CE
 - 20) SOP 514 High Water Responses EV61/ATR61
17. Review service developments in and around the District's service area.
18. Review and adopt any necessary revisions to the District's Policies and Procedures Manual.
19. Update on status of fleet.
20. Executive Session to discuss items as authorized by the Texas Open Meetings Act, as may be necessary.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by Chapter 551, Texas Government Code, as amended (the "Texas Open Meetings Act"), will be held by the Board at the date, hour and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084 Texas Open Meetings Act, if applicable, including, but not limited to, Section 551.071, for the purpose of a private consultation with the District's attorney on any and all subjects or matters authorized by law. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce in the open meeting that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

21. Miscellaneous Inquiry:

Pursuant to Section 551.042, Texas Government Code, the District Commissioners, NFR Board of Directors, and/or District staff may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

22. Adjourn.

Commissioners may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Commissioners. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.

Posted before 5:00 p.m. on this 1st day of July, 2020.

By:



Mark Abbey
Secretary, Board of Commissioners
Montgomery County Emergency Services District No. 4

* Members of the public may attend the Board meeting via videoconference if they so choose, at: +1 346-248-7799 US (Houston), Meeting ID: 875 5971 9338, Password: 726857, due to limitations placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.

