

Notice of Commissioners Regular Meeting



Montgomery County Emergency Services District No. 4
9430 State Highway 242 East
Conroe, Texas 77385

Notice is hereby given to all interested members of the public that the Board of Commissioners (the "Board") of Montgomery County Emergency Services District No. 4 (the "District") will hold a public meeting at Needham Fire Rescue ("NFR") Station #61, 9430 State Highway 242 East, Conroe, Texas 77385 (936-321-0999)*, within the boundaries of the District. The meeting will be held on **Wednesday, November 11, 2020, at 11:30 a.m.** The subject of the meeting is to consider and act on the following:

Agenda

1. Call the meeting to order.
2. Public comments. Members of the public are invited to speak for three (3) minutes on District matters that relate to agenda or non-agenda items.
3. Welcome, Recognition, and Administration of Statement of Officer and Oath of Office for Commissioner Keels.
4. Approve the minutes of the regular meeting of October 14, 2020.
5. Approve the minutes of the special meeting of October 29, 2020.
6. Review the minutes and financial statements from the NFR November 10, 2020 Board of Directors meetings.
7. Review and approve Treasurer's monthly report.

Woodforest Bank:

- a. Payroll Account – 9181
 - b. Sales Tax Revenue Account – 6872
 - c. Reserve Account - 6880
 - d. Debt Services Account - 6864
 - e. General Fund Account - 6823.
8. Review and approve monthly invoices.
 - a. Authorize Abila accounting payment due November 29, 2020.
 9. Review and approve monthly Sales and Use Tax Report.
 10. Review and approve Used Property Agreement with Lone Star College System District regarding SCBAs.

11. Review Station Committee final rankings of Statements of Qualifications for District Representative for Station 61 Design-Build Project and take any necessary action on same.
12. Review and approve amendments to the Fiscal Year Ended September 30, 2020 budget.
13. Review and approve amendments to the Fiscal Year Ending September 30, 2021 budget.
14. Monthly Chief's Report:
 - A. Summary of Department Monthly Financials and Call Activity.
 - 1) MCESD4 5 Year Capital Expense Plan
 - B. Review and consider any new and/or revised Department SOP/SOG's.
 - 1) Index
 - 2) SOP 303 Call Offs and Shift Coverage
 - 3) SOP 402 Mutual Aid
 - 4) SOP 413 Truck Company Operations
 - 5) SOP 417 Operation of ATR 61
 - 6) SOP 418 High Rise Building Emergencies
 - 7) SOP 425 Structural Firefighting Two-In/Two Out Requirement
 - 8) SOP 429 Loss or Damage of District or Other Property
 - 9) SOP 430 Apparatus Operations Inside of Enclosed Areas
 - 10) SOP 433 Water Rescue Incidents
 - 11) SOP 435 Motor Vehicle Operations
 - 12) SOP 436 Confined Space Rescue Operations
 - 13) SOP 437 Elevator Rescue Operations
 - 14) SOP 438 High Angle Rescue Operations
 - 15) SOP 439 Natural Gas Emergencies
 - 16) SOP 440 Vehicle Fires
 - 17) SOP 441 Fire Ground: Tactical and Operations
 - 18) SOP 444 Radio Emergency Button
 - 19) SOP 512 High Water Response
 - 20) SOP 515 Aerial Apparatus
 - 21) SOP 516 Rehab Operations
 - 22) SOP 517 Decon Trailer Procedures - REPEALED
 - 23) SOP 518 Truck 61 Backing Procedure at Station 61
 - 24) SOP 522 Evacuation Vehicle 61 Response Procedures (Humvee)
 - 25) SOP 523 Evacuation Vehicle 62 Response Procedures (M5)
 - 26) SOP 601 Uniforms
 - 27) SOG 20-04 Mutual Aid
 - 28) SOG 20-05 Truck Company Operations
 - 29) SOG 20-06 High Rise Building Emergencies
 - 30) SOG 20-07 Structural Firefighting Two-In/Two-Out Requirement
 - 31) SOG 20-08 Apparatus Operations Inside of Enclosed Areas
 - 32) SOG 20-09 Water Rescue Incidents
 - 33) SOG 20-10 Motor Vehicle Operations
 - 34) SOG 20-11 Confined Space Operations
 - 35) SOG 20-12 Elevator Rescue Operations
 - 36) SOG 20-13 High Angle Rescue Operations
 - 37) SOG 20-14 Natural Gas Emergencies
 - 38) SOG 20-15 Vehicle Fires
 - 39) SOG 20-16 Fire Ground Tactical and Operations
 - 40) SOG 20-17 Radio Emergency Button
 - 41) SOG 20-18 High Water Response
 - 42) SOG 20-19 Aerial Apparatus

- 43) SOG 20-20 Rehab Operations
- 44) SOG 20-21 Truck 61 Backing Procedure at Station 61
- 45) SOG 20-22 Evacuation Vehicle 61 Response Procedures (Humvee)
- 46) SOG 20-23 Evacuation Vehicle 62 Response Procedures (M5)
- 47) SOG 20-24 Operations of AV 61

- 15. Review service developments in and around the District's service area.
- 16. Review and adopt any necessary revisions to the District's Policies and Procedures Manual.
- 17. Update on status of fleet.
- 18. Executive Session to discuss items as authorized by the Texas Open Meetings Act, as may be necessary.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by Chapter 551, Texas Government Code, as amended (the "Texas Open Meetings Act"), will be held by the Board at the date, hour and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084 Texas Open Meetings Act, if applicable, including, but not limited to, Section 551.071, for the purpose of a private consultation with the District's attorney on any and all subjects or matters authorized by law. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce in the open meeting that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

19. Miscellaneous Inquiry:

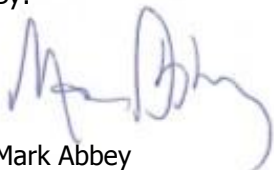
Pursuant to Section 551.042, Texas Government Code, the District Commissioners, NFR Board of Directors, and/or District staff may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

20. Adjourn.

Commissioners may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Commissioners. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.

Posted before 5:00 p.m. on this 6th day of November, 2020.

By:



Mark Abbey
Secretary, Board of Commissioners
Montgomery County Emergency Services District No. 4

* Members of the public may attend the Board meeting via videoconference if they so choose, at: +1 346 248 7799 US (Houston), Meeting ID: 875 4512 6897, Password: 283401, due to limitations placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.