

Notice of Commissioners Regular Meeting



Montgomery County Emergency Services District No. 4
9430 State Highway 242 East
Conroe, Texas 77385

Notice is hereby given to all interested members of the public that the Board of Commissioners (the "Board") of Montgomery County Emergency Services District No. 4 (the "District") will hold a public meeting at Needham Fire Rescue ("NFR") Station #61, 9430 State Highway 242 East, Conroe, Texas 77385 (936-321-0999)*, within the boundaries of the District. The meeting will be held on **Wednesday, October 14, 2020, at 11:30 a.m.** The subject of the meeting is to consider and act on the following:

Agenda

1. Call the meeting to order.
2. Public comments. Members of the public are invited to speak for three (3) minutes on District matters that relate to agenda or non-agenda items.
3. Recognize Promotions and Pinning of Battalion Chief Thomas and Captain Langwell.
4. Approve the minutes of the regular meeting of September 9, 2020.
5. Approve the minutes of the special meeting of September 23, 2020.
6. Review the minutes and financial statements from the NFR October 13, 2020 Board of Directors meetings.
7. Review and approve Treasurer's monthly report.

Woodforest Bank:

- a. Payroll Account – 9181
 - b. Sales Tax Revenue Account – 6872
 - c. Reserve Account - 6880
 - d. Debt Services Account - 6864
 - e. General Fund Account - 6823.
8. Review and approve monthly invoices.
 - a. Authorize The Independent Bankers Bank Loan (Custom Pierce truck-8846) payment due October 25, 2020.
 9. Review and approve Quarterly Investment Report.
 10. Review and approve monthly Sales and Use Tax Report.
 11. Letter of Intent to Commissioner's Court for reappointment of Commissioners McDaniel, Abbey, and Veit.

12. Authorize Commissioner attendance at SAFE-D Annual Conference in Fort Worth, Texas on February 18-20, 2021.
13. Authorize Life Scan testing for all employees, MCESD4 and NFR, per NFPA 1582.
14. Review and approve amendments to the Fiscal Year Ended September 30, 2020 budget, as presented.
15. Review and approve amendments to the Fiscal Year Ending September 30, 2021 budget, as presented.
16. Monthly Chief's Report:
 - A. Summary of Department Monthly Financials and Call Activity.
 - B. Review and consider any new and/or revised Department SOP/SOG's.
 - 1) Index
 - 2) SOP 103 Fire Chief
 - 3) SOP 104 Assistant Fire Chiefs
 - 4) SOP 105 Deputy Chiefs
 - 5) SOP 106 Battalion Chief
 - 6) SOP 106A Battalion Chief of Training Division
 - 7) SOP 107 Captains
 - 8) SOP 108 Lieutenants
 - 9) SOP 109 Quartermaster
 - 10) SOP 110 Fire Safety and Education Officer
 - 11) SOP 111a Full Part-Time Firefighter
 - 12) SOP 111b Volunteer Firefighter
 - 13) SOP 112 Candidate
 - 14) SOP 113 Organization Chart
 - 15) SOP 115 Administration
 - 16) SOP 117 Entry & Promotional Testing
 - 17) SOP 119 Chain of Command
 - 18) SOP 202 Energy Conservation
 - 19) SOP 206 Firefighter Holiday Compensation
 - 20) SOP 210 Firefighter Pay
 - 21) SOP 214 Trading of Work Time
 - 22) SOP 215 Public Information Requests
 - 23) SOP 218 Donations
 - 24) SOP 219 Oath of Office
 - 25) SOP 221 Use of District Property
 - 26) SOP 304 Grievance Procedure
 - 27) SOP 308 Carrying / Possession of Firearms
 - 28) SOP 309 Wellness Program
 - 29) SOP 310 PTO Accruals
 - 30) SOP 313 Shift Trades
 - 31) SOP 315 Critical Incident Stress Debriefing-Defusing
 - 32) SOP 316 Death While Involved in Emergency Operations
 - 33) SOP 317 Vehicle Accident Requirement
 - 34) SOP 318 Travel
 - 35) SOP 401 Responding POV's
 - 36) SOP 402 Mutual Aid
 - 37) SOP 403 Radio Procedures
 - 38) SOP 404 Drug Testing



- 39) SOP 405 Public/Media Relations
- 40) SOP 406 Tobacco Use
- 41) SOP 407 First Responder Program
- 42) SOP 408 Station Security

- 17. Review service developments in and around the District's service area.
- 18. Review and adopt any necessary revisions to the District's Policies and Procedures Manual.
- 19. Update on status of fleet.
- 20. Executive Session to discuss items as authorized by the Texas Open Meetings Act, as may be necessary.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by Chapter 551, Texas Government Code, as amended (the "Texas Open Meetings Act"), will be held by the Board at the date, hour and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071 through 551.084 Texas Open Meetings Act, if applicable, including, but not limited to, Section 551.071, for the purpose of a private consultation with the District's attorney on any and all subjects or matters authorized by law. If the Board decides to enter into executive session regarding any item on this agenda, the Presiding Officer will announce in the open meeting that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

21. Miscellaneous Inquiry:

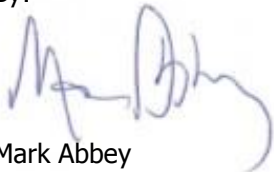
Pursuant to Section 551.042, Texas Government Code, the District Commissioners, NFR Board of Directors, and/or District staff may inquire about a subject not specifically listed on this Agenda. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

22. Adjourn.

Commissioners may vote and/or act upon each of the items listed in this agenda in an order considered to be convenient to the public and Commissioners. One agenda item will be discussed at a time unless logic and practical consideration allow similar topics to be considered together for purposes of convenience and efficiency.

Posted before 5:00 p.m. on this 9th day of October, 2020.

By:



Mark Abbey
Secretary, Board of Commissioners
Montgomery County Emergency Services District No. 4

* Members of the public may attend the Board meeting via videoconference if they so choose, at: +1 346 248 7799 US (Houston), Meeting ID: 872 2571 1615, Password: 237752, due to limitations placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.