

**MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS**

**August 8, 2022**

**THE STATE OF TEXAS**

**COUNTY OF MONTGOMERY**

**MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

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The Board of Commissioners (the "Board" or the "Commissioners") of Montgomery County Emergency Services District No. 4 (the "District") met in special session, open to the public, at Needham Fire Rescue, Co. ("NFR") Station 61, 9430 State Highway 242 East, Conroe, Texas 77385, the regular meeting place of the District, on Monday, August 8, 2022, at 11:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Brian Arceneaux	President
Roxann McDaniel	Vice President
Mark Abbey	Secretary
Raymond Veit	Treasurer
Karen Keels	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. Also attending the meeting were the following District employees: Fire Chief Kevin Hosler; Chief Randy Doyle, Assistant Chief of Administration; Chief William Dicker, Assistant Chief of Operations; Mrs. Alison Doyle; Ms. Emily Daley; Ms. Teri Johnson; Mr. Colwyn Lee; and Ms. Kelly Sipp.

WHEREUPON, the meeting was called to order at 11:07 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

**PUBLIC COMMENT**

There were no public comments.

**DISCUSS PROPOSED NFR FISCAL YEAR ENDING ("FYE") SEPTEMBER 30, 2023 BUDGET (THE "2023 NFR BUDGET")**

Chief Hosler then reviewed with the Board the proposed 2023 NFR Budget, noting that the only increase in expenses on such budget was the Payroll expense line item. The Board reviewed NFR's financial needs for the next fiscal year and the anticipated expenses.

**DISCUSS PROPOSED DISTRICT FYE SEPTEMBER 30, 2023 BUDGET ( THE "2023 BUDGET")**

Mrs. Doyle presented to and reviewed with the Board the District's proposed 2023 Budget. Mrs. Doyle provided further details regarding certain specific expense line items and noted that the District's 2022 certified taxable values had not yet been received. A discussion ensued regarding potential tax revenues and planning for overtime payroll expenses.

**EXECUTIVE SESSION**

Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically Section 551.072 regarding real estate matters, Commissioner Arceneaux convened the Board in Executive Session at 11:39 a.m. The persons present in Executive Session were: Commissioners Arceneaux, McDaniel, Abbey, Veit and Keels; and Chief Hosler.

**RECONVENE IN OPEN SESSION**

All meeting attendees still present re-entered the meeting at this time.

Commissioner Arceneaux then reconvened the meeting in open session at 11:58 a.m. at which time no action was taken by the Board.

There being no further business to come before the Board, the meeting was adjourned at 11:58 a.m.

PASSED, APPROVED, AND ADOPTED this 14<sup>th</sup> day of September, 2022.



  
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Secretary, Board of Commissioners