

Montgomery County
Emergency Services District No. 4
Minutes from Regular Meeting of Board of Commissioners

August 14, 2019

Item 1 – Call the meeting to order

The meeting was called to order at 11:46 am by Commissioner Arceneaux. The Commissioners present were: Brian Arceneaux, Roxann McDaniel, Mark Abbey, Raymond Veit, and Howard Livesay. Also in attendance were: Chief Hosler, Alison Doyle, Helen Capozzelli, Teri Johnson, Assistant Chief Dicker, Assistant Chief Doyle and Captain Carrizal.

Item 2 – Citizens comments

No Comments.

Item 3 – Approve the minutes of the regular meeting of July 9, 2019.

A motion to approve the minutes was made by Commissioner Livesay and seconded by Commissioner Veit. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 4 - Approve the minutes of the special meeting of July 23, 2019.

A motion to approve the special minutes was made by Commissioner Veit and seconded by Commissioner Abbey. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 5 - Approve the minutes of the special meeting of August 5, 2019.

A motion to approve the special minutes was made by Commissioner Abbey and seconded by Commissioner Livesay. The motion carried 3 for (Commissioners Abbey, Veit, and Livesay), 0 against, with 2 abstentions (Commissioner Arceneaux and McDaniel).

Item 6 - Review the minutes and financial statements from the NFR August 6, 2019 Board of Directors meeting.

The agenda, minutes, and the financial statement from the August 6, 2019 NFR Board of Directors meeting were reviewed. No action was taken.

Item 7 - Review and approve Treasurer's monthly report.

Commissioner Veit reviewed the Treasurer's Report with the Board. A motion was made by Commissioner Abbey and seconded by Commissioner McDaniel to accept the Treasurer's Report, as presented by Commissioner Veit. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux). The fund account balances at Woodforest National Bank, N.A. ("Woodforest") are as follows:

- A. General Fund Account (6823) - \$551,332.12
- B. Debt Service Account (6864) - \$12,714.78
- C. Reserve Account (6880) - \$1,554,455.82
- D. Sales Tax Revenue Account (6872) - \$99,161.58
- E. Payroll Account (9181) - \$45,765.00

Item 8 - Review and approve monthly invoices.

The invoices were reviewed and a motion was made by Commissioner Livesay and seconded by Commissioner Veit to approve the payment of the monthly invoices as presented. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 9 – Authorize purchase of boat and trailer from Hardin County Tractor Inc. (“HCT”).

Chief Hosler presented the Commissioners with a proposal for a replacement rescue boat for \$19,745.00. Chief Hosler explained that the new boat will not have a center console but has a tiller style motor and will have more capacity than the previous boat. Chief Hosler also explained that the new boat will have a wireless kill system and will be a ribbed bottom boat. A motion was made to authorize the purchase of the boat and trailer from HCT by Commissioner Abbey and seconded by Commissioner McDaniel. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 10 – Accept excess collections of 2018 debt service ad valorem taxes and certification of debt service ad valorem tax collection rate for 2019/2020.

A motion was made by Commissioner McDaniel and seconded by Commissioner Livesay to accept the excess collections of 2018 debt service ad valorem taxes and certification of debt service ad valorem tax collection rate for 2019/2020 as presented. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 11 - Review options for Medical/Dental Insurance coverage to begin October 1, 2019.

The Commissioners were presented with the proposed medical insurance plans available to the District’s employees in the next insurance year. It was noted that all insurance plans are through Blue Cross/Blue Shield of Texas and the District will contribute \$750.00 towards each employee’s cost. The Commissioners were also presented with the proposed dental and vision plans. No action was taken.

Item 12 - Review options for Fleet/Building Insurance coverage to begin October 1, 2019.

Mrs. Doyle explained that there will be a meeting the following week with VFIS Insurance regarding the Fleet/Building/Worker’s Compensation insurance. Mrs. Doyle stated that the VFIS representative explained that the Worker’s Compensation premium should be reduced by approximately 10% and that the Fleet/Building premium should only increase approximately 3%. No action was taken.

Item 13 – Status of negotiations with NFR in connection with renewal and amendment of Services Agreement.

This item was tabled until the September meeting.

Item 14 – Review Chief Hosler’s Performance Evaluation and authorize renewal of agreement for Employment as Fire Chief, as necessary.

This item was discussed in Executive Session.

Item 15 – Monthly Chief’s Report:

A. Summary of Department Monthly Financials and Call Activity

Chief Hosler presented his monthly report to the Commissioners. Chief Hosler noted that the District and NFR responded to 149 calls, 22 of which were outside the District. The overall response time was 5:58 (5:47) minutes.

- The Department completed 694.0 hours of training.
- Chief Hosler worked 300.0 hours and took 2 days of compensation time.

- The District donated the 1984 Seagrave engine to Goodrich VFD.
 - Chief Hosler and Captain Carrizal made the trip to Holden, LA, to check on Truck 61.
 - Chief Hosler worked with the staff on several apparatus repairs.
 - The Volunteer academy held their final burn in Livingston TX.
 - Chief Hosler attended the TIFMAS meeting in Stafford TX,
 - Chief Hosler worked with the District Administration staff on the proposed budget for the District and the Department. Chief Hosler and District Administration attended the District budget meeting,
 - Completed the testing and interviews for the open Engine Operator (“E/O”) position.
 - Chief Hosler made a trip to Abilene, TX for an auction.
 - Engine 63, the 2012 HME, got the paint buffed out and is currently listed for sale.
- B. Review and consider any new and/or revised Department SOP’s
- The following SOP’s were presented:
- 1) Index
 - 2) SOP 106A – Battalion Chief of Training Division-approved
 - 3) SOP 212 – Part Time Schedule Requirements-approved

Item 16 – Review and adopt any necessary revisions to the District’s Policies and Procedures Manual

A motion to adopt the amended Policies and Procedures Manual was made by Commissioner Livesay and seconded by Commissioner Veit. The motion carried 4 for (Commissioners McDaniel, Abbey, Veit, and Livesay), 0 against, with 1 abstention (Commissioner Arceneaux).

Item 17 - Review service developments in and around the District’s service area.

Chief Hosler informed the Board that the HEB construction is ahead of schedule and is slated to open in October; Hanson’s Aggregate is considering opening a rail station; Walmart is still considering a site beyond Needham Road and has made the former plastics plant owner an offer; and there will be 19 new store fronts proposed for FM 1488.

Item 18 - Executive Session to discuss items as authorized by the Texas Open Meetings Act, as may be necessary.

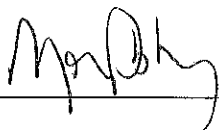
Executive Session was called at 12:36 p.m. The Commissioners and Mrs. Doyle were in attendance. Such Executive Session regarded:
Section 551.074 Personnel.
Executive Session concluded at 1:12 p.m. No action was taken.

Item 15 - Miscellaneous Inquiry

No comment.

Item 16 - Adjourn

Motion was made by Commissioner McDaniel to adjourn at 1:21 p.m. and seconded by Commissioner Livesay. The motion carried 5 for (Commissioners Arceneaux, McDaniel, Abbey, Veit, and Livesay), 0 against, with 0 abstentions.



Mark Abbey
Secretary, Board of Commissioners