

MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS

July 29, 2021

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4

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The Board of Commissioners (the "Board" or the "Commissioners") of Montgomery County Emergency Services District No. 4 (the "District") met in special session, open to the public, at Needham Fire Rescue, Co. ("NFR") Station 61, 9430 State Highway 242 East, Conroe, Texas 77385, the regular meeting place of the District, on Thursday, July 29, 2021, at 10:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Brian Arceneaux	President
Roxann McDaniel	Vice President
Mark Abbey	Secretary
Raymond Veit	Treasurer
Karen Keels	Assistant Secretary/Treasurer

All members of the Board were present, except Commissioners McDaniel and Abbey, thus constituting a quorum. Also attending the meeting were: Fire Chief Kevin Hosler; Chief Randy Doyle, Assistant Chief of Administration; Donald Moore; Norman Langwell; Bobby Light; Mrs. Alison Doyle; Ms. Emily Daley; and Ms. Regina Adams (via videoconference), and Ms. Sholeh Abedinzadeh (via videoconference), attorneys, of Radcliffe Bobbitt Adams Polley PLLC (the "Attorney" or "RBAP"), attorneys for the District.

WHEREUPON, the meeting was called to order at 10:14 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PUBLIC COMMENT

There were no public comments.

NFR BUDGET FOR FISCAL YEAR ENDING ("FYE") SEPTEMBER 30, 2022

Chief Hosler then reviewed with the Board the proposed NFR budget for its FYE September 30, 2022, noting that the service agreement/administration fees were proposed to be \$805,156 for the FYE September 30, 2022. The Board reviewed NFR's needs for the next fiscal year and proposed expenses.

SECOND AMENDED AND RESTATED SERVICE AGREEMENT WITH NFR (THE "AGREEMENT")

The Board next discussed the Agreement and the proposed changes to same, including Exhibit "B," which includes the annual/bi-annual payment amount. Ms. Adams asked if the NFR's duties and responsibilities under the Agreement might require amendment and noted that she would collaborate with Chief Hosler to review such provisions.

DISTRICT BUDGET FOR FYE SEPTEMBER 30, 2022

Chief Hosler and Mrs. Doyle presented to and reviewed with the Board a proposed District budget for FYE September 30, 2022. Mrs. Doyle provided further details regarding certain specific expense line items and noted that the District's 2021 certified taxable values had not yet been received, but that the expectation was that such values would increase from the 2020 values. A discussion ensued regarding potential tax revenues and planning for overtime expenses. Ms. Adams also noted that the capital projects interest and principal should not be part of the District's operating budget revenue, but that capital revenues and expenses should be separated into a capital projects budget, if possible. Mrs. Doyle stated she would review same.

There being no further business to come before the Board, the meeting was adjourned at 10:45 a.m.

PASSED, APPROVED, AND ADOPTED this 11th day of August, 2021.



Secretary, Board of Commissioners