

**NOTICE OF REGULAR MEETING
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

Notice is hereby given that the Board of Commissioners (the "Board") of Montgomery County Emergency Services District No. 4 (the "District") will hold a regular Board meeting at **11:30 a.m., Wednesday, August 10, 2022**, at the Needham Fire Rescue ("NFR") Station No. 61 located at **9430 State Highway 242 East, Conroe, Texas 77385**. The Board will discuss, consider and possibly take action on the following matters:

1. Call meeting to order;
2. Public comments (3 minute limit per person);
3. District staff awards, recognitions and/or promotions;
4. Approve July 13, 2022 regular meeting minutes;
5. Review the minutes and financial statements from prior NFR Board of Directors meeting(s);
6. Presentation regarding website redevelopment and communications, and take any necessary actions on same;
7. Review and approve Treasurer's monthly report, including bank accounts:
 - a. Payroll Account – 9181;
 - b. Sales Tax Revenue Account – 6872;
 - c. Reserve Account – 6880;
 - d. Debt Service Account – 6864;
 - e. General Fund Account – 6823; and
 - f. Capital Projects Account – 1092;
8. Review and adopt Order Adopting Budget for Fiscal Year Ending September 30, 2023;
9. Review and approve monthly invoices;
10. Review and approve Sales and Use Tax Report;
11. Review and approve Tax Assessor-Collector's Report, including:
 - a. review 2022 certified taxable values;
 - b. discuss proposed 2022 tax rate, review 2022 Truth in Taxation information and hear Financial Advisor's recommendation;
 - c. authorize publication of proposed 2022 tax rate and establish public hearing date, as necessary;
12. Review and accept general, property and workers' compensation insurance renewal proposals (expires September 30, 2022);
13. Review and accept employee medical and dental insurance renewal proposals (expires September 30, 2022);
14. Perform annual employee evaluation of Chief Kevin Hosler and discuss renewal of Contract for Employment of Fire Chief (expires October 1, 2022);
15. Station No. 61 construction, including:
 - a. design and construction activities; and
 - b. review and approve pay applications and change orders, as necessary;
16. Status of relocation of the District Administration Building and review and accept proposal to transport same;
17. Review and accept bids for construction of District Administration Building pad site at Station No. 63;
18. Fire Chief's Report:
 - a. summary of District and NFR Financials and Call Activity;
 - b. review fleet matters;

- c. review Department policies, standard operating procedures and standard operating guidelines;
 - d. review service developments in and around the District's service area; and
 - e. status of Fire Dispatch Services Agreement between Montgomery County Fire Chief's Association and The Woodlands Township;
19. Review and adopt amendments to the District's Policies and Procedures Manual, if necessary;
 20. Review and approve five (5) and ten (10) year Capital Improvement Plans;
 21. Review District personnel matters;
 22. Review District real estate matters;
 23. Executive Session pursuant to Chapter 551, Texas Government Code ("Open Meetings Act") to discuss District matters, as may be necessary;
 24. Miscellaneous inquiry pursuant to Section 551.042 of the Open Meetings Act to hold limited discussions; and
 25. Adjourn.


The Board of Commissioners is authorized by the Open Meetings Act to convene in closed or Executive Session for certain purposes. These purposes include: receive legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074 of the Open Meetings Act; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the time to be discussed and provision of the Open Meetings Act that authorizes the closed or Executive Session.

The Board of Commissioners, NFR Board of Directors and/or District staff may inquire about a subject not specifically listed on this agenda pursuant to §551.042, Texas Government Code. Responses are limited to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision shall be limited to a proposal to place the subject on the agenda of a future meeting.

EXECUTED this 4th day of August, 2022.



**MONTGOMERY COUNTY EMERGENCY SERVICES
DISTRICT NO. 4**



Mark Abbey, Secretary

**Members of the public may attend the Board meeting via teleconference if they so choose, at: +1 346-248-7799 US (Houston), Meeting ID: 82181435111, Password: 678281, due to limitations placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.*